



Department of  
Electrical & Computer Engineering

Département de  
génie électrique et informatique

## Intra-Departmental Transfer Application Form

Last Name: \_\_\_\_\_

First Name: \_\_\_\_\_

McGill ID: \_\_\_\_\_

CGPA: \_\_\_\_\_ Year (e.g. U1): \_\_\_\_\_

Current Program: \_\_\_\_\_

Requested Program of Transfer: \_\_\_\_\_

**Eligibility Requirements** (Please note that satisfying the eligibility requirements does not guarantee acceptance.):

- A minimum of two completed terms of study at McGill
- A minimum CGPA of 3.0
- A minimum of 27 graded credits must be completed at the end of the current academic year (Fall and Winter term) where at least one term comprises 15 credits
- Students having completed more than 50% of their current degree requirements will have to provide a written statement explaining their motivation for requesting their program change. The statement has to include a study plan laying out a planned sequence of courses towards graduation.

**Final selection** will be based on excellent academic performance, measured by CGPA, subject to space availability. Offers for available places will be made to selected students based on their position within the list of qualified applicants. All results are taken into consideration in determining admission, including those for failed or repeated courses.

Describe in 250 words or less why you wish to change program. Please attach a proposed study plan laying out your planned sequence of courses towards graduation.

**\*\*Only for Students who have completed more than 50% of their current degree requirements\*\***

Completed application forms can either be emailed to [undergrad.ece@mcgill.ca](mailto:undergrad.ece@mcgill.ca) or returned to the Undergraduate Programs Office in Room 2060 of the Trottier Engineering Building.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**For Departmental use**

Decision: \_\_\_\_\_

Advisor's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**For Faculty use:**

Faculty Advisor's Signature: \_\_\_\_\_

Date: \_\_\_\_\_